



# POLYTECHNIC OF NAMIBIA EXAMINATIONS DEPARTMENT

Private Bag 13388, 13 Storch St., Windhoek, Tel +264(61) 207 2148, Fax: 207 2227

## CLAIM FORM FOR STUDENT INVIGILATORS

### TO BE COMPLETED BY STUDENT INVIGILATOR:

PERSONAL INFORMATION	
Surname and Name/s	
Postal Address	
Tel Numbers	
Programme	
Student Number	
Signature	Date :

<b>COURSE INVIGILATED:</b>
<b>COURSE NAME:</b> .....
<b>COURSE CODE:</b> .....

Service Rendered			Tariff per course session		
Invigilation	(1 hour) (2 hours) (3 hours) (4 hours)	N\$30.00 N\$60.00 N\$90.00 N\$120.00	Venue of Exam/Test	Duration of Exam/Test	Amount
Invigilation: Chief	(1 hour) (2 hours) (3 hours) (4 hours)	N\$35.00 N\$70.00 N\$105.00 N\$140.00			

### ACADEMIC DEPARTMENT / SCHOOL:

SCHOOL
DEPARTMENT

BUDGET VOTE
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CERTIFIED		
NAME	SIGNATURE	DATE
Lecturer:		.....2012
Head of Department:		.....2012
Dean of School:		.....2012

### FINANCE DEPARTMENT:

NAME	SIGNATURE	DATE
Assistant Manager: Human Resources		
Assistant Bursar: Finance		

CLAIM NUMBER	...../2012....
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